

# Vikram A Sarabhai Community Science Centre

## Employment Application Form

### Instructions for Filling up the Application Form

1. If as a result of your application, you are invited to an interview or other kind of selection procedure, the material in this form will be used as a basis for discussion between you and whoever meets you. You may then, of course, amplify or modify any information you have given, or introduce anything which has not been covered but which you feel might have a bearing on your application.
2. All the sections should be filled fully and if a particular section is not applicable, please write 'N.A.'. Attach separate sheets wherever required.
3. Please note that mentioning percentage alone or the marks obtained by you in the examination is not enough. You have to clearly mention in which Class you have been declared passed. If your University/Institution has awarded only grade points, enclose a conversion sheet. In the absence of information regarding the 'Class' in which you have passed the examination, the application is liable to be rejected.
4. Please state the number of years of experience clearly (for which you have documentary evidence). Please also ensure that the details you furnish account for the entire time period which has lapsed since you were awarded your qualifying or first degree or equivalent, in terms of study period, work period, period of unemployment, etc.
5. Please note that all original certificates in proof of educational qualifications, experience, etc. mentioned in your application would have to be produced at the time of interview.
6. In the event of your selection, and if you are employed currently, a certificate regarding your release from your present employer has to be produced at the time of joining.
7. The furnishing of false information or suppression of any factual information in the application form would be a disqualification and is also likely to prejudice any future applications by the candidate to VASCS.

If the fact that false information has been furnished or that there has been suppression of any factual information in this application form comes to notice at any time during your service, your services are liable to be terminated.

## Employment Application Form

1. Post applied for:

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2. Full Name (as mentioned in qualifying certificate in block letters):

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3. Present Address in full:

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..... PIN: .....

4. Mobile No.: ..... Landline No.....

5. Email id: .....

6. Permanent Address in full:

.....

.....

..... PIN: .....

7. Date of Birth (DD/MM/YYYY): ..... Age: .....

8. AADHAR No.: .....

9. PAN Card No.: .....

10. PF/EPF No. (If you are member of PF/EPF): .....

11. Blood Group: .....

12. Gender: .....

13. Nationality: .....

14. Marital Status: .....

15. Birth Place, District, State: .....

16. Religion & Caste (Optional): .....

Paste/Place Recent  
Passport Size Photo  
Here

(For soft copy, place  
JPG image, not  
exceeding 100 KB)

17. Details of family members (including spouse, children & any of the dependents):

Name	Date of Birth/Age	Relationship	Occupation

18. Work Experience (Starting with current/most recent employment):

Total work experience (post-qualification): ..... Years ..... Months

Period		Designation	Name and Address of Employer	Salary/Income (Per month)	Work profile
From	To				

19. Educational qualifications starting with the recent. Details below SSC need not be stated:

Exam Passed	Date/Year of passing	Name of School/College	Board/ University	Class and Percentage	Main Subjects

20. Mention about your Extra-Curricular Activities/hobbies:

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21. Have you signed any service bond with your present employer? If yes, give details:

.....

22. Notice Period (in current job): .....

23. Are you currently pursuing any course of study? If yes, give details:  
.....  
.....

24. Where did you see the advertisement for which you have applied?  
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25. Willingness to travel: .....

26. Health restrictions, if any: .....

27. Languages Known (Mention degrees of competence - Excellent, Good, Average, Poor)

	Language	Speak	Read	Write
1				
2				
3				

Mother tongue: .....

28. Mention awards/accomplishments:  
.....  
.....

29. Have you got any publications/popular articles/contributions to the media to your credit?  
.....  
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30. Have you been involved in any work related to Science communication/popularization, etc.? Give details.  
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31. Have you been associated with any NGO/Voluntary organization, etc.? If so, give particulars.  
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32. Have you got any experience of working with communities, children, etc.? If so, give particulars.

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33. Have you undergone any special training in skills such as handling scientific gadgets like telescope, 3D printer, etc.? If yes, give details.

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34. What is your competence in using computer?

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35. Do you possess a Driving License? If so, give details such as Two-wheeler, Four-wheeler, etc.

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36. Answer Yes or No:

a)	Have you ever been arrested?	Yes/No
b)	Have you ever been prosecuted?	Yes/No
c)	Have you ever been kept under detention?	Yes/No
d)	Have you ever been bound down?	Yes/No
e)	Have you ever been fined by a court of law?	Yes/No
f)	Have you ever been convicted by a court of law for any offence?	Yes/No
g)	Have you ever been debarred from any examination or rusticated by any University or any other educational authority/Institution?	Yes/No
h)	Have you ever been debarred / disqualified by any Public Service Commission from appearing at its examination/selection?	Yes/No
i)	Is any case pending against you in any court of law at the time of filling up this application?	Yes/No
j)	Is any case pending against you in any University or any other educational authority/institution at the time of filling this form?	Yes/No

If answer to any of the above-mentioned questions is 'yes' give full particulars of the case/arrest/detention/fine conviction/ sentence punishment, etc. and/or the nature of the case pending in the court/University/educational authority etc. at the time of filling up this form.

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37. Why do you want to join VASCSC?

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38. Your Strengths and Weaknesses:

Strengths: .....

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Weaknesses: .....

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39. Mention briefly about your long-term career/education goals.

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40. Are you a member of any professional bodies? If yes, give details:

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41. Have you applied for any post at VASCSC before? If yes, give details.

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42. Name and contact details of two references (not related to you)

Name	Designation	Organization Name & Address	Mobile/Phone Numbers Email ID

- Attach your latest resume with this form.
- Do not attach any mark sheets, certificates or documents at this stage.

I hereby certify that the above information is correct and complete to the best of my knowledge and belief.

Place: .....

.....

Date: .....

Signature of the Applicant